

## NORTHEASTERN CATHOLIC DISTRICT SCHOOL BOARD

Minutes of the Public Board Meeting held on Wednesday, January 30, 2019 at the Catholic Education Center.

<b>PRESENT:</b>	<b>Trustees:</b>	Richard Brassard, Chair Martin Drainville t/c Elizabeth King Colleen Landers, Vice-Chair Ron MacInnis Steve Malciw Fred Salvador Glenn Sheculski
	<b>Student Trustee:</b>	Patrick Pegg
	<b>Administration:</b>	Tricia Stefanic Weltz, Director of Education Daphne Brumwell, Superintendent of Education Jennifer Dunkley, Superintendent of Education Keld Scott, Superintendent of Business Jessica Carriere, Manager of Financial Services Melanie Bidal-Mainville, Manager of Human Resources David Horton, Manager of Plant Glen Nakashoji, Manager of Communication and Information Technology
	<b>Staff:</b>	Nil
	<b>Regrets:</b>	Denis Lincez, Trustee Janice Viskovich, Executive Assistant and Recorder
	<b>Guests:</b>	Kim McEntee, Supervisor, Mental Health & Wellness

### CALL TO ORDER

#### A OPENING PRAYER

The opening prayer was recited with special intentions heard. The Chair acknowledged that we were on the Traditional Territory of the Ojibway and Oji-Cree people of the Mattagami First Nation, located in Treaty 9.

#### B. ROLL CALL

##### Motion

MOVED BY: S. Malciw  
SECONDED BY: M. Drainville

**Resolution 19-01**

BE IT RESOLVED THAT the Northeastern Catholic District School Board receive the following declaration of absence and excuse the following trustees and administrative personnel from attending this meeting: Denis Lincez; Melanie Bidal-Mainville arrived at 5:38 p.m.

**Carried**

#### C. DECLARATIONS OF PECUNIARY INTEREST – Nil

**D. APPROVAL OF AGENDA**

**Motion**

MOVED BY: R. MacInnis

**Resolution 19-02**

SECONDED BY: E. King

BE IT RESOLVED THAT the Northeastern Catholic District School Board adopt the agenda for the public board meeting as presented.

**Carried**

**E. APPROVAL OF MINUTES**

**Motion**

MOVED BY: C. Landers

**Resolution 19-03**

SECONDED BY: R. MacInnis

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the following minutes as presented:

Inaugural Public Board Meeting –December 7, 2018

**Carried**

**F. PRESENTATIONS/DELEGATIONS**

Kim McEntee, Supervisor of Mental Health & Wellness - *Behaviour Support Team and Services Presentation*

**G. PRESENTATIONS AND REPORTS**

**G.1 Policy**

**G.1.1 Signing Officers of the Board**

**Motion**

MOVED BY: F. Salvador

**Resolution 19-04**

SECONDED BY: G. Sheculski

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the policy *B-1 Signing Officers of the Board* at third reading.

**Carried**

**G.1.2 Ontario Student Record**

**Motion**

MOVED BY: S. Malciw

**Resolution 19-05**

SECONDED BY: R. MacInnis

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the revised policy *E-8 Ontario Student Record* at third reading.

**Carried**

**G. PRESENTATIONS AND REPORTS - continued**

**G.1 Policy - continued**

**G.1.3 School Food and Beverage**

**Motion**

MOVED BY: F. Salvador **Resolution 19-06**  
SECONDED BY: C. Landers

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the revised policy *E-9 School Food and Beverage* at third reading.

**Carried**

**G.1.4 Borrowing of Board Equipment**

**Motion**

MOVED BY: G. Sheculski **Resolution 19-07**  
SECONDED BY: F. Salvado

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the revised policy *F-4 Borrowing of Board Equipment* at third reading.

**Carried**

**G.1.5 Community Planning and Partnerships**

**Motion**

MOVED BY: F. Salvador **Resolution 19-08**  
SECONDED BY: R. Brassard

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the revised policy *F-5 Community Planning and Partnerships* at third reading.

**Carried**

**G.1.6 Smoke-Free Environment**

**Motion**

MOVED BY: F. Salvador **Resolution 19-09**  
SECONDED BY: S. Malciw

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the revised policy *H-4 Smoke-Free Environment* at third reading.

**Carried**

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**G. PRESENTATIONS AND REPORTS – continued**

**G.1 Policy - continued**

**G.1.7 Leave for Political or Community Appointments**

**Motion**

MOVED BY: G. Sheculski **Resolution 19-10**  
SECONDED BY: C. Landers

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the policy *P-2 Leave for Political or Community Appointments* at third reading.

**Carried**

**G.1.8 Transfer of Principals/Vice-Principals**

**Motion**

MOVED BY: F. Salvador **Resolution 19-11**  
SECONDED BY: C. Landers

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the revised policy *P-10 Transfer of Principals/Vice-Principals* at third reading.

**Carried**

**G.1.9 Employee Travel for Board Business**

**Motion**

MOVED BY: R. MacInnis **Resolution 19-12**  
SECONDED BY: E. King

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the policy *P-17 Employee Travel for Board Business* at third reading.

**Carried**

**G.1.10 Policy Development and Approval**

**Motion**

MOVED BY: G. Sheculski **Resolution 19-13**  
SECONDED BY: C. Landers

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the policy *T-16 Policy Development and Approval* at third reading.

**Carried**

**G. PRESENTATIONS AND REPORTS – continued**

**G.1 Policy - continued**

**G.1.11 Admission of Students**

**Motion**

MOVED BY: R. MacInnis **Resolution 19-14**  
SECONDED BY: S. Malciw

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the policy *E-4 Admission of Students* at third reading.

**Carried**

**G.1.12 Provision of Health Support Services**

**Motion**

MOVED BY: C. Landers **Resolution 19-15**  
SECONDED BY: R. MacInnis

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the policy *E-6 Provision of Health Support Services* at first and second reading.

**Carried**

**G.1.13 Catholic School Councils**

**Motion**

MOVED BY: S. Malciw **Resolution 19-16**  
SECONDED BY: R. MacInnis

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the policy *E-28 Catholic School Councils* at first and second reading.

**Carried**

**G.1.14 Responsible Use of Information and Communication Technology**

**Motion**

MOVED BY: F. Salvador **Resolution 19-17**  
SECONDED BY: G. Sheculski

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the policy *I-2 Responsible Use of Information and Communication Technology* at first and second reading.

**Carried**

**G. PRESENTATIONS AND REPORTS – continued**

**G.1 Policy - continued**

**G.1.15 Assignment and Use of Board-Owned Technology-Staff**

**Motion**

MOVED BY: S. Malciw Resolution 19-18  
SECONDED BY: R. MacInnis

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the policy *I-3 Assignment and Use of Board-Owned Technology-Staff* at first and second reading.

Carried

**G.1.16 Website & Social Media**

**Motion**

MOVED BY: C. Landers Resolution 19-19  
SECONDED BY: R. MacInnis

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the policy *I-5 Website and Social Media* at first and second reading.

Carried

**G.1.17 Resolution of Complaints**

**Motion**

MOVED BY: E. King Resolution 19-20  
SECONDED BY: F. Salvador

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the policy *P-16 Resolution of Complaints* at first and second reading.

Carried

**G.1.18 Delegations to Board Meetings**

**Motion**

MOVED BY: G. Sheculski Resolution 19-21  
SECONDED BY: M. Drainville

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the policy *T-8 Delegations to Board Meetings* at first and second reading.

Carried

**G. PRESENTATIONS AND REPORTS – continued**

**G.1 Policy – continued**

**Motion**

MOVED BY: C. Landers **Resolution 19-22**  
SECONDED BY: F. Salvador

BE IT RESOLVED THAT the Northeastern Catholic District School Board rescind the following policies:

B-13	Catholic School Councils-Reimbursement of Expenses
B-14	Catholic School Councils-Allocation
E-29	Conflict Resolution for Catholic School Councils
I-3	Responsible Use of Computer Technology-Staff
I-4	Personal Network Devices
T-1	Trustee Code of Conduct
T-2	Trustee Code of Ethics
T-4	The Conduct of Business for Meetings of the Board
T-7	Board Committees

**Carried**

**G.2 Student Trustee's Report – Patrick Pegg**

Patrick shared his monthly report and his recent participation at the OCSTA January Professional Development.

**G.3 Program – Daphne Brumwell, Superintendent of Education  
Jennifer Dunkley, Superintendent of Education**

**G.3.1 Report**

**Motion**

MOVED BY: R. MacInnis **Resolution 19-23**  
SECONDED BY: S. Malciw

BE IT RESOLVED THAT the Northeastern Catholic District School Board receive the Superintendents of Education's Report.

**Carried**

**G.4 Personnel – Melanie Bidal-Mainville**

**G.4.1 Report**

**Motion**

MOVED BY: E. King **Resolution 19-24**  
SECONDED BY: M. Drainville

BE IT RESOLVED THAT the Northeastern Catholic District School Board receive the Manager of Human Resource's Report.

**Carried**

**G. PRESENTATIONS AND REPORTS – continued**

**G.4 Personnel – Melanie Bidal-Mainville – continued**

**G.4.2 Hiring**

**Motion**

MOVED BY: G. Sheculski **Resolution 19-25**  
SECONDED BY: C. Landers

BE IT RESOLVED THAT the Northeastern Catholic District School Board hire Charles Trudel as Financial Services Officer, effective December 31, 2018 in accordance with the compensation practices and procedures applicable to all non-unionized 12-month support staff.

**Carried**

**Motion**

MOVED BY: R. MacInnis **Resolution 19-26**  
SECONDED BY: G. Sheculski

BE IT RESOLVED THAT the Northeastern Catholic District School Board hire Darren Phillips as a Custodian on a part-time basis (0.25), effective January 11, 2019, in accordance with the terms of the collective agreement with CUPE Local 4681.

**Carried**

**Motion**

MOVED BY: R. MacInnis **Resolution 19-27**  
SECONDED BY: S. Malciw

BE IT RESOLVED THAT the Northeastern Catholic District School Board hire Lyndsay Jacklyn as an Educational Assistant on a full-time permanent basis (1.0), effective February 2, 2019, in accordance with the terms of the collective agreement with CUPE Local 4681.

**Carried**

**Motion**

MOVED BY: R. MacInnis **Resolution 19-28**  
SECONDED BY: S. Malciw

BE IT RESOLVED THAT the Northeastern Catholic District School Board hire Amy Watson as an Educational Assistant on a full-time permanent basis (1.0), effective January 16, 2019, in accordance with the terms of the collective agreement with CUPE Local 4681.

**Carried**



**G. PRESENTATIONS AND REPORTS – continued**

**G.4 Personnel – Melanie Bidal-Mainville – continued**

**G.4.3 Retirements and Resignations**

**Motion**

MOVED BY: C. Landers

**Resolution 19-29**

SECONDED BY: S. Malciw

BE IT RESOLVED THAT the Northeastern Catholic District School Board accept, with regret, the resignation of Susan Blanchard, Educational Assistant, effective January 31, 2019, in accordance with the collective agreement with CUPE Local 4681.

**Carried**

**G.5 Property – David Horton**

**G.5.1 Report**

**Motion**

MOVED BY: R. MacInnis

**Resolution 19-30**

SECONDED BY: E. King

BE IT RESOLVED THAT the Northeastern Catholic District School Board receive the Manager of Plant's report.

**Carried**

**G.6 Technology – Glen Nakashoji**

**G.6.1 Report - Nil**

**G.7 Business and Finance**

**G.7.1 Report**

**Motion**

MOVED BY: C. Landers

**Resolution 19-31**

SECONDED BY: G. Sheculski

BE IT RESOLVED THAT the Northeastern Catholic District School Board receive the report of the Business and Finance Department.

**Carried**

**G.8 SEAC – Minutes of December 19, 2018 (revised)**

**G. PRESENTATIONS AND REPORTS – continued**

**G.9 Director of Education – Tricia Stefanic Weltz**

**G.9.1 Report**

**Motion**

MOVED BY: M. Drainville  
SECONDED BY: C. Landers

**Resolution 19-32**

BE IT RESOLVED THAT the Northeastern Catholic District School Board receive the Director of Education's Report.

**Carried**

**G.9.1 Contracts**

**Motion**

MOVED BY: C. Landers  
SECONDED BY: R. MacInnis

**Resolution 19-33**

BE IT RESOLVED THAT the Northeastern Catholic District School Board accept the revisions to the Managers' contracts as presented, retroactive to January 1, 2019.

**Carried**

**Motion**

MOVED BY: E. King  
SECONDED BY: F. Salvador

**Resolution 19-34**

BE IT RESOLVED THAT the Northeastern Catholic District School Board accept the provision of an annual allowance to the Executive Assistant to the Director of Education, as presented, retroactive to January 1, 2019.

**Carried**

**H. COMMITTEE OF THE WHOLE**

**Motion**

MOVED BY: S. Malciw  
SECONDED BY: R. MacInnis

**Resolution 19-35**

BE IT RESOLVED THAT the Northeastern Catholic District School Board accept the report of the Committee of the Whole Board and all recommendations contained therein.

**Carried**

**I. UNFINISHED BUSINESS – Nil**

**J. CORRESPONDENCE - Nil**

**K. NEW BUSINESS – Nil**

**L. INFORMATION – Nil**

**M. FUTURE MEETINGS**

Regular Board Meeting – Wednesday, February 27, 2019 at 4:45 p.m.

**N. ADJOURNMENT**

**Motion**

**MOVED BY:**

R. MacInnis

**Resolution 19-36**

BE IT RESOLVED THAT the Northeastern Catholic District School Board adjourn the meeting at 6:15 p.m.

**Carried**

**Question and answer period for guests attending the meeting**

**NOTE: THIS VERSION IS THE OFFICIAL TEXT OF THE  
NORTHEASTERN CATHOLIC DISTRICT SCHOOL BOARD**



Chair of the Board



Secretary-Treasurer