

## NORTHEASTERN CATHOLIC DISTRICT SCHOOL BOARD

Minutes of the Public Board Meeting held on Wednesday, June 19, 2013 at the Catholic Education Centre in Timmins

<b>PRESENT:</b>	<b>Trustees:</b>	Richard Brassard, Chair Fred Salvador, Vice-Chair Colleen Landers Steve Malciw Peter Del Guidice Martin Drainville Denis Lincez Elizabeth King Ron MacInnis
	<b>Student Trustee:</b>	Julie David
	<b>Administration:</b>	Glenn Sheculski, Director of Education Melanie Bidal-Mainville, Manager of Human Resources Mary-Lou Pollon, Manager of Financial Services Ron St. Louis, Superintendent of Student Success Glen Nakashoji, Manager of Information Technology Tricia Stefanic Weltz, Superintendent of Education
	<b>Staff:</b>	Janice Viskovich, Executive Assistant and Recorder Andrew Marks, Communication Officer
	<b>Regrets:</b>	Nil
	<b>Guests:</b>	Bishop Poitras and Fr. Pat Lafleur

A. CALL TO ORDER

A.1 Opening Prayer

The Chair opened the meeting with a prayer and special intentions were heard. Bishop Poitras spoke to our Board of Trustees and Senior Administration about the continued partnership with school-home-parish.

B. ROLL CALL – Nil

C. DECLARATION OF PECUNIARY INTEREST – Trustee Landers and Lincez

D. APPROVAL OF AGENDA

Motion

MOVED BY: D. Lincez Resolution 13-107  
SECONDED BY: S. Malciw

BE IT RESOLVED THAT the Northeastern Catholic District School Board adopt the agenda for the Public Meeting as amended.

Carried

E. APPROVAL OF MINUTES

Motion

MOVED BY: F. Salvador Resolution 13-108  
SECONDED BY: S. Malciw

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the following minutes as presented.

Public Meeting held on May 25, 2013

F. PRESENTATIONS AND DELEGATIONS – Nil

G. PRESENTATIONS AND REPORTS

G.1 Policy

G.1.1 Performance Appraisal of Teachers

Motion

MOVED BY: F. Salvador Resolution 13-109  
SECONDED BY: R. MacInnis

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the policy *Performance Appraisal of Teachers* as revised at first reading.

Carried

G. PRESENTATIONS AND REPORTS

G.1 Policy – continued

G.1.2 Progressive Discipline

Motion

MOVED BY: S. Malciw Resolution 13-110  
SECONDED BY: C. Landers

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the policy *Progressive Discipline* as revised at first reading.

Carried

G.1.3 Commitment to Accessibility Planning

Motion

MOVED BY: F. Salvador Resolution 13-111  
SECONDED BY: R. MacInnis

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the policy *Commitment of Accessibility Planning* as revised at first reading.

Carried

G.2 Program – Tricia Stefanie Weltz

G.2.1 Report

Motion

MOVED BY: C. Landers Resolution 13-112  
SECONDED BY: P. Del Guidice

BE IT RESOLVED THAT the Northeastern Catholic District School Board receive the Superintendent of Education's report.

Carried

G. PRESENTATIONS AND REPORTS – continued

G.2 Program – Ron St. Louis

G.2.2 Report

Motion

MOVED BY: S. Malciw Resolution 13-113  
SECONDED BY: E. King

BE IT RESOLVED THAT the Northeastern Catholic District School Board receive the Superintendent of Student Success's report.

Carried

G.3 Personnel – Melanie Bidal-Mainville

G.3.1 Report

Motion

MOVED BY: S. Malciw Resolution 13-114  
SECONDED BY: R. MacInnis

BE IT RESOLVED THAT the Northeastern Catholic District School Board receive the Manager of Human Resource's Report.

Carried

G.3.2. Retirements/Resignations

Motion

MOVED BY: F. Salvador Resolution 13-115  
SECONDED BY: P. Del Guidice

BE IT RESOLVED THAT the Northeastern Catholic District School Board accept, with regret, the resignation of Tina Perreault, Educational Assistant, effective June 20, 2013.

Carried

Motion

MOVED BY: S. Malciw Resolution 13-116  
SECONDED BY: F. Salvador

BE IT RESOLVED THAT the Northeastern Catholic District School Board accept, with regret, the resignation of Karli Mackenzie, Child & Youth Worker, effective May 31, 2013.

Carried

G. PRESENTATIONS AND REPORTS – continued

G.3 Personnel – Melanie Bidal–Mainville – continued

G.3.2 Retirements and Resignations – continued

Motion

MOVED BY: S. Malciw Resolution 13-117  
SECONDED BY: R. MacInnis

BE IT RESOLVED THAT the Northeastern Catholic District School Board accept, with regret, the resignation of Luc Latour, Custodian, effective June 18, 2013.

Carried

Motion

MOVED BY: F. Salvador Resolution 13-118  
SECONDED BY: D. Lincez

BE IT RESOLVED THAT the Northeastern Catholic District School Board accept, with regret, the resignation of Ralph Linklater, Maintenance Supervisor, effective August 31, 2013.

Carried

G.3.3 Hiring

Motion

MOVED BY: E. King Resolution 13-119  
SECONDED BY: S. Malciw

BE IT RESOLVED THAT the Northeastern Catholic District School Board hire Karli Mackenzie, as a School Secretary, in accordance with the collective agreement with CUPE Local 4681.

Carried

Motion

MOVED BY: F. Salvador Resolution 13-120  
SECONDED BY: P. Del Guidice

BE IT RESOLVED THAT the Northeastern Catholic District School Board authorize Senior Administration to hire the necessary staff, within complement, for the upcoming school year over the summer months.

Carried

G. PRESENTATIONS AND REPORTS – continued

G.3 Personnel – Melanie Bidal–Mainville – continued

G.3.4 Leave of Absence

Motion

MOVED BY: F. Salvador Resolution 13-121  
SECONDED BY: R. MacInnis

BE IT RESOLVED THAT the Northeastern Catholic District School Board deny the unpaid leave of absence request for Linda Minette on a (0.5) basis for the 2013-14 school year.

Carried

Motion

MOVED BY: S. Malciw Resolution 13-122  
SECONDED BY: D. Lincez

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the unpaid leave of absence request for Gretchen Morgan on a 1.0 basis for the period May 17, 2014 to August 31, 2014.

Carried

Motion

MOVED BY: D. Lincez Resolution 13-123  
SECONDED BY: R. MacInnis

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the unpaid leave of absence request for Shari Rusnak on a 0.5 basis for the 2013-14 school years.

Carried

G.3.5 Contract

Motion

MOVED BY: F. Salvador Resolution 13-124  
SECONDED BY: C. Landers

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the Contract of the Superintendent of Education as presented.

Carried

G. PRESENTATIONS AND REPORTS – continued

G.4 Property – Bob Landry

G.4.1 Surplus Property

Motion

MOVED BY: E. King **Resolution 13-125**  
SECONDED BY: R. MacInnis

BE IT RESOLVED THAT the Northeastern Catholic District School Board advise Conseil Scolaire Catholique de District des Grandes Rivieres of its decision regarding surplus property SFIS #7754.

**Carried**

Motion

MOVED BY: S. Malciw **Resolution 13-126**  
SECONDED BY: F. Salvador

BE IT RESOLVED THAT the Northeastern Catholic District School Board advise Conseil Scolaire Catholique de District des Grandes Rivieres of its decision regarding surplus property SFIS #3352.

**Carried**

G.5 Technology – Glen Nakashoji

G.5.1 Report – Nil

G.6 Business and Finance – Mary-Lou Pollon

G.6.1 Report

Motion

MOVED BY: R. MacInnis **Resolution 13-127**  
SECONDED BY: E. King

BE IT RESOLVED THAT the Northeastern Catholic District School Board receive the Manager of Financial Service's Report.

**Carried**

**G. PRESENTATIONS AND REPORTS – continued**

**G.6 Business and Finance – Mary-Lou Pollon – continued**

**G.6.2 Cheque Register, Payroll and Monthly Expenditures  
For the month of May 2013**

**Motion**

MOVED BY: F. Salvador **Resolution 13-128**  
SECONDED BY: S. Malciw

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the disbursements in the amount of one million six hundred thirty-seven thousand eight hundred forty-five dollars and ninety-five cents (\$1,637,845.95) in reference to the cheque register for the month of May 2013.

**Carried**

**Motion**

MOVED BY: F. Salvador **Resolution 13-129**  
SECONDED BY: M. Drainville

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the expenditures in the amount of one million six hundred sixty thousand five hundred seventy-two dollars and forty cents (\$1,660,572.40) in reference to the disbursements and payroll for the month of May 2013. Trustees Landers, King and Lincez abstained.

**Carried**

**G.6.3 Appointment of External Auditor**

**Motion**

MOVED BY: P. Del Guidice **Resolution 13-130**  
SECONDED BY: S. Malciw

BE IT RESOLVED THAT the Northeastern Catholic District School Board accept the recommendation of the Audit Committee in appointing KPMG as external auditors for a three year period commencing August 1, 2013.

**Carried**



**G. PRESENTATIONS AND REPORTS – continued**

**G.6 Business and Finance – Mary-Lou Pollon – continued**

**G.6.4 Budget Estimate 2012-2013**

**Motion**

MOVED BY: S. Malciw **Resolution 13-131**  
SECONDED BY: P. Del Guidice

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the budget estimates for the 2013-2014 year in the amount of \$39,517,427.00 including salary and benefits. Trustees Lincez, King and Landers abstained.

Carried

**Motion**

MOVED BY: S. Malciw **Resolution 13-132**  
SECONDED BY: R. MacInnis

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the budget estimates for the 2013-2014 year in the amount of \$11,069,000.00 excluding salaries and benefits.

Carried

**G.7 Student Trustee – Julie David**

Presented her report and highlighted the events at O’Gorman High School for her final report and introduced the new student trustee, Michaela Pollon.

**G.8 SEAC – Minutes of April 23, 2013**

**G.9 Director of Education’s Report**

**Motion**

MOVED BY: E. King **Resolution 13-133**  
SECONDED BY: S. Malciw

BE IT RESOLVED THAT the Northeastern Catholic District School Board receive the Director of Education’s Report.

Carried

H. COMMITTEE OF THE WHOLE

Motion

MOVED BY: E. King Resolution 13-134  
SECONDED BY: F. Salvador

BE IT RESOLVED THAT the Northeastern Catholic District School Board accept the report of the Committee of the Whole Board and all recommendations contained therein.

Carried

I. UNFINISHED BUSINESS – Nil

J. CORRESPONDENCE – Nil

K. NEW BUSINESS – Nil

L. INFORMATION – Nil

M. FUTURE MEETINGS

M.1 Motion

MOVED BY: S. Malciw Resolution 13-135  
SECONDED BY: E. King

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the Board Meeting Schedule from August 2013 to December 2013 as presented.

Carried

Motion

MOVED BY: F. Salvador Resolution 13-136  
SECONDED BY: S. Malciw

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the dates of the Policy Committee Schedule as presented.

Carried

Public Board Meeting – Wednesday, August 28, 2013 at 5:00 p.m.

N. ADJOURNMENT

Motion

MOVED BY:

P. Del Guidice

Resolution 13-1

BE IT RESOLVED THAT the Northeastern Catholic District School Board adjourn the meeting at 9:30 p.m.

Carried

Question and answer period for guests attending the meeting

NOTE: THIS VERSION IS THE OFFICIAL TEXT OF THE  
NORTHEASTERN CATHOLIC DISTRICT SCHOOL BOARD



Chair of the Board



Secretary-Treasurer