

## NORTHEASTERN CATHOLIC DISTRICT SCHOOL BOARD

Minutes of the Public Board Meeting held on Wednesday, November 30, 2011 at the Catholic Education Center.

**PRESENT:**

**Trustees:**

Richard Brassard, Chair  
Fred Salvador, Vice-Chair  
Peter Del Guidice (t/c)  
Martin Drainville (t/c)  
Elizabeth King  
Colleen Landers (t/c)  
Denis Lincez (t/c)  
Ron MacInnis  
Steve Malciw

**Student Trustee:**

Laura Clausi

**Administration:**

Glenn Sheculski, Director of Education  
Tricia Stefanic Weltz, Superintendent of Education  
Melanie Bidal-Mainville, Manager of Human Resources  
Mary-Lou Pollon, Manager of Financial Services  
Glen Nakashoji, Manager of Information Technology  
Robert Landry, Manager of Plant

**Staff:**

Janice Viskovich, Executive Assistant and Recorder  
Andrew Marks, Community Relations Officer

**Regrets:**

Nil

**Guests:**

Louis Clausi, O.E.C.T.A. President

**A. CALL TO ORDER**

**A.1 Opening Prayer**

The Chair opened the meeting with a prayer and special intentions were heard.

**B. ROLL CALL - Nil**

**C. DECLARATION OF PECUNIARY INTEREST – Trustees Landers, Lincez and King.**

**D. APPROVAL OF AGENDA**

**Motion**

**MOVED BY:** R. MacInnis

**SECONDED BY:** F. Salvador

**Resolution 11-206**

**BE IT RESOLVED THAT the Northeastern Catholic District School Board adopt the agenda for the Public Meeting as amended.**

**Carried**

**E. APPROVAL OF MINUTES**

**Motion**

**MOVED BY:** S. Malciw

**SECONDED BY:** C. Landers

**Resolution 11-207**

**BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the following minutes as presented. Public Board Meeting, held October 29, 2011**

**Carried**

**F. PRESENTATIONS AND DELEGATIONS**

**Parent Engagement at St. Paul School** – Daphne Brumwell, Principal

The principal and staff decided to look at holding parent/teacher interviews in a different format. Students sent out homemade invitations to parents to attend a catered dinner for all families followed by a bookfair in the library. Transportation was provided for those families that required it. Families were photographed entering the school. Parents then were invited into their child's classroom to review their portfolio provide feedback and help the child set a goal. Parents who wished to speak with teachers or ask any questions were able to in a more relaxed environment. The evening was a great success with an increased turn-out compared to past years. Next year will look into a pro-grant to help cover some of the expenses. It was a very worthwhile effort on behalf of staff and students.

**G. PRESENTATIONS AND REPORTS**

**G.1 Policy**

**G.1.1 Food and Beverage**

**Motion**

MOVED BY:

F. Salvador

SECONDED BY:

E. King

**Resolution 11-208**

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the revised policy *F-28 Food and Beverage* at first reading.

**Carried**

**G. PRESENTATIONS AND REPORTS – continued**

**G.1 Policy – continued**

**G.1.2 Long Term Leave Without Pay**

**Motion**

MOVED BY:

S. Malciw

**Resolution 11-209**

SECONDED BY:

R. MacInnis

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the revised policy *B-10 Long Term Leave Without Pay* at first reading.

**Carried**

**G.1.3 The Use of Private Vehicles to Transport Students**

**Motion**

MOVED BY:

F. Salvador

**Resolution 11-210**

SECONDED BY:

S. Malciw

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the revised policy *F-1 The Use of Private Vehicles to Transport Students* at first reading.

**Carried**

**G.1.4 Home Instruction**

**Motion**

MOVED BY:

F. Salvador

**Resolution 11-211**

SECONDED BY:

S. Malciw

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the revised policy *G-2 Home Instruction* at first reading.

**Carried**

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**G**    PRESENTATIONS AND REPORTS – continued

**G.1**    Policy – continued

**G.1.5**    Secondary School Organizational Units

**Motion**

MOVED BY:            R. MacInnis

SECONDED BY:        E. King

**Resolution 11-212**

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the revised policy *F-35 Secondary School Organizational Units at first reading.*

**Carried**

**G.1.6**    Petty Cash

**Motion**

MOVED BY:            F. Salvador

SECONDED BY:        S. Malciw

**Resolution 11-213**

BE IT RESOLVED THAT the Northeastern Catholic District School Board rescind the policy *F-31 Petty Cash at first reading.*

**Carried**

**G**    **PRESENTATIONS AND REPORTS – continued**

**G.2**    **Program – Tricia Stefanic Weltz**

**G.2.1**    **Report**

**Motion**

**MOVED BY:**

D. Lincez

**Resolution 11-214**

**SECONDED BY:**

R. MacInnis

**BE IT RESOLVED THAT the Northeastern Catholic District School Board receive the Superintendent of Education's Report.**

**Carried**

**G.3**    **Personnel – Melanie Bidal–Mainville**

**G.3.1**    **Report**

**Motion**

**MOVED BY:**

E. King

**Resolution 11-215**

**SECONDED BY:**

P. Del Guidice

**BE IT RESOLVED THAT the Northeastern Catholic District School Board receive the Manager of Human Resource's Report.**

**Carried**

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**G PRESENTATIONS AND REPORTS – continued**

**G.3 Personnel – Melanie Bidal–Mainville – continued**

**G.3.2 Hiring**

**Motion**

MOVED BY: F. Salvador

SECONDED BY: S. Malciw

**Resolution 11-216**

BE IT RESOLVED THAT the Northeastern Catholic District School Board hire Ron St. Louis as a Superintendent of Student Success, pending approval of the Minister of Education, effective January 9, 2012 as per the terms and conditions of his contract.

**Carried**

**Motion**

MOVED BY: E. King

SECONDED BY: R. MacInnis

**Resolution 11-217**

BE IT RESOLVED THAT the Northeastern Catholic District School Board hire Karli Seguin Mackenzie as a Child & Youth Worker on a half-time (.5) basis, effective November 28, 2011 in accordance with the terms and conditions of the Collective Agreement with CUPE Local 4681.

**Carried**

**G** **PRESENTATIONS AND REPORTS** – continued

**G.4** Property – Robert Landry

**G.4.1** Report – Nil

**G.4.2** Waste Removal Contract

Motion

MOVED BY: R. MacInnis

SECONDED BY: F. Salvador

**Resolution 11-219**

BE IT RESOLVED THAT the Northeastern Catholic District School Board award by tender the contract for waste removal to Timmins Disposal for a period of three years.

**Carried**

**G.5** Technology – Glen Nakashoji

**G.5.1** Report – Nil

**G.6** Business and Finance – Mary-Lou Pollon

**G.6.1** Report

Motion

MOVED BY: M. Drainville

SECONDED BY: S. Malciw

**Resolution 11-195**

BE IT RESOLVED THAT the Northeastern Catholic District School Board receive the Manager of Financial Service's Report.

**Carried**



**G PRESENTATIONS AND REPORTS – continued**

**G.6 Business and Finance – Mary-Lou Pollon - continued**

**G.6.2 Cheque Register, Payroll and Monthly Expenditures**  
**For the month of October 2011**

**Motion**

**MOVED BY:** S. Malciw

**SECONDED BY:** E. King

**Resolution 11-220**

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the disbursements in the amount of two million two hundred eighty-five thousand two hundred eighty-nine dollars and forty-eight cents (\$2,285,289.48) in reference to the cheque register for the month of October 2011.

**Carried**

**Motion**

**MOVED BY:** M. Drainville

**SECONDED BY:** F. Salvador

**Resolution 11-221**

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the expenditures in the amount of one million four hundred eighty-seven thousand five hundred ninety-three dollars and eighty cents (\$1,487,593.80) in reference to the disbursements and payroll for the month of October 2011. Trustee Landers, Lincez and King abstained.

**Carried**

**G PRESENTATIONS AND REPORTS – continued**

**G.6 Business and Finance – Mary-Lou Pollon – continued**

**G.6.3 2010-11 Year End Draft Financials**

**Motion**

**MOVED BY:** F. Salvador

**Resolution 11-222**

**SECONDED BY:** S. Malciw

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the Draft 2010-11 year-End Financial Statements for the year ending August 31, 2011..

**Carried**

**G.6.4 Integrated Services for Northern Children**

**Motion**

**MOVED BY:** S. Malciw

**Resolution 11-223**

**SECONDED BY:** E. King

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the *Transfer Payment Annual Reconciliation for the 2009-10 Fiscal Year*; as presented.

**Carried**

**G.7 Student Trustee – Laura Clausi**

Laura tabled her report and highlighted recent activities at O’Gorman High School including. Open Mike at Christopher’s Coffee House; pasta dinner hosted at Dante Club for the Europe trip in March; parent/teacher interviews with Catholic Parent Council members greeting all parents. New club has been formed – Glee Club with 30 students (opening for Sons of Maxwell this Friday and Saturday). Looking forward to the United Way Youth Challenge – event to raise money and make your school proud.

**G**    **PRESENTATIONS AND REPORTS – continued**

**G.8**    **SEAC** – Minutes of October 19, 2011 attached.

**G.9**    **OCSTA Board of Directors** – Colleen Landers

Trustees P.D. Seminar – January 13 & 14, 2012  
A.G.M. in Kingston – April 26-28, 2012

**G.10**    **Director of Education’s Report**

**G.10.1 Report**

**Motion**

**MOVED BY:**            F. Salvador

**SECONDED BY:**        S. Malciw

**Resolution 11-224**

**BE IT RESOLVED THAT** the Northeastern Catholic District School Board receive the Director of Education’s Report.

**Carried**

**G.11**    **Community Relations Officer**

Andrew Marks tabled his report and highlighted the following:

- Trip to Peawanuk with Chandra Ciccone
- Remembrance Day Celebrations
- Catholic Education Week – Advance Kit
- Community Use of Schools
- Bishop Belleau Fundraising – Playground Equipment
- Junior Kindergarten Registration – January 16, 2012

**H. COMMITTEE OF THE WHOLE**

**Motion**

**MOVED BY:**

E. King

**Resolution 11-225**

**SECONDED BY:**

R. MacInnis

BE IT RESOLVED THAT the Northeastern Catholic District School Board accept the report of the Committee of the Whole Board and all recommendations contained therein.

**Carried**

**I. UNFINISHED BUSINESS – Nil**

**J. CORRESPONDENCE – Circulated**

**K. NEW BUSINESS – Nil**

**L. INFORMATION – Nil**

**M. FUTURE MEETINGS**

Inaugural Board Meeting – Friday, December 9<sup>th</sup> at 4:00 p.m.

**N. ADJOURNMENT**

**Motion**

**MOVED BY:**

P. Del Guidice

**Resolution 11-226**

BE IT RESOLVED THAT the Northeastern Catholic District School Board adjourn the meeting at 2:15 p.m.

**Carried**

Question and answer period for guests attending the meeting

**NOTE: THIS VERSION IS THE OFFICIAL TEXT OF THE  
NORTHEASTERN CATHOLIC DISTRICT SCHOOL BOARD**

  
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Chair of the Board

  
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Secretary-Treasurer