

# **Northeastern Catholic District School Board**

**Minutes of the Public Board Meeting** held on Saturday, March 26, 2011 at 10:00 a.m. at the Catholic Education Centre.

**PRESENT:**

**Trustees:** Rick Brassard, Chair,  
Peter Del Guidice - via teleconference  
Elizabeth King  
Colleen Landers  
Denis Lincez  
Ron MacInnis  
Steve Malciw

**Student Trustee:** Kara Marks

**Administration:** Glenn Sheculski, Director of Education  
Tricia Stefanic Weltz, Superintendent of Education  
James Michaud, Superintendent of Student Success  
Mary-Lou Pollon, Manager of Financial Services  
Glen Nakashoji, Manager of Information Technology  
Robert Landry, Manager of Plant

**Staff:** Judy Piche, Administrative Assistant and Recorder  
Andrew Marks, Communication Officer

**Regrets:** Fred Salvador, Vice Chair  
Martin Drainville  
Janice Viskovich, Executive Assistant and Recorder

**Guests:** Louis Clausi - OECTA

## **A. CALL TO ORDER**

### **A.1 Opening Prayer**

Rick Brassard, welcomed all guests and a prayer was recited with special intentions heard.

## **B. ROLL CALL**

### **Motion**

**Resolution 11-36**

MOVED BY: E. King  
SECONDED BY: D. Lincez

BE IT RESOLVED THAT the Northeastern Catholic District School Board receive the following declaration of absence and excuse the following trustees and administrative personnel from attending this meeting: Fred Salvador, Martin Drainville and Janice Viskovich.

**CARRIED**

C. **DECLARATIONS OF PECUNIARY INTEREST** - Trustee Landers, Lincez and King.

D. **APPROVAL OF AGENDA**

**Motion**

**Resolution 11-37**

MOVED BY: C. Landers

SECONDED BY: D. Lincez

BE IT RESOLVED THAT the Northeastern Catholic District School Board adopt the agenda for the Public Board Meeting as presented.

**CARRIED**

E. **APPROVAL OF MINUTES**

**Motion**

**Resolution 11-38**

MOVED BY: C. Landers

SECONDED BY: S. Malciw

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the following minutes as presented:

Public Board Meeting, held on February 16, 2011.

Special Board Meeting, held on March 2, 2011

**CARRIED**

F. **PRESENTATIONS / DELEGATIONS** - Nil

G. **PRESENTATIONS AND REPORTS**

G.1 **Policy**

G.1.1 **Policies, By-Laws Formulation and Amendments**

**Motion**

**Resolution 11-39**

MOVED BY: D. Lincez

SECONDED BY: R. MacInnis

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the Board Policy *Policies, By-Laws Formulation and Amendments* at first reading.

**CARRIED**

**G. PRESENTATIONS AND REPORTS - continued**

**G.1 Policy - continued**

**G.1.2 Code of Conduct - Trustees**

**Motion**

**Resolution 11-40**

MOVED BY: C. Landers

SECONDED BY: S. Malciw

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the Board Policy *Code of Conduct - Trustees* at first reading.

**CARRIED**

**G.2 Program - Tricia Stefanic Weltz**

**G.2.1 Report**

**Motion**

**Resolution 11-41**

MOVED BY: R. MacInnis

SECONDED BY: S. Malciw

BE IT RESOLVED THAT the Northeastern Catholic District School Board receive the Superintendent of Education's Report.

**CARRIED**

**G.2.2 Report - James Michaud - Nil**

**G.3 Personnel - Melanie Bidal-Mainville**

**G.3.1 Report**

**Motion**

**Resolution 11-42**

MOVED BY: D. Lincez

SECONDED BY: R. MacInnis

BE IT RESOLVED THAT the Northeastern Catholic District School Board receive the Manager of Human Resource's Report.

**CARRIED**

**G. PRESENTATIONS AND REPORTS - continued**

**G.3 Personnel - Melanie Bidal-Mainville - continued**

**G.3.2 Retirements/Resignations**

**Motion**

MOVED BY: R. MacInnis

**Resolution 11-43**

SECONDED BY: S. Malciw

BE IT RESOLVED THAT the Northeastern Catholic District School Board accept with regret, the retirement of Teresa Tasse, Educational Assistant, effective April 1, 2011.

**CARRIED**

**Motion**

MOVED BY: C. Landers

**Resolution 11-44**

SECONDED BY: R. MacInnis

BE IT RESOLVED THAT the Northeastern Catholic District School Board accept with regret, the resignation of Debbie Jalbert, Library Assistant, effective February 1, 2011.

**CARRIED**

**G.3.3 Leave of Absence**

**Motion**

MOVED BY: C. Landers

**Resolution 11-45**

SECONDED BY: S. Malciw

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the request for a leave of absence without pay on a full-time basis for Natalie Parnell for the 2011-2012 school year.

**CARRIED**

**Motion**

MOVED BY: R. MacInnis

**Resolution 11-46**

SECONDED BY: S. Malciw

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the request for a leave of absence without pay on a half-time basis for Amber Smith-Come for the 2011-2012 school year.

**CARRIED**

**G. PRESENTATIONS AND REPORTS - continued**

**G.4 Property - Bob Landry**

**G.4.1 Report**

**Motion**

MOVED BY: E. King  
SECONDED BY: S. Malciw

**Resolution 11-47**

BE IT RESOLVED THAT the Northeastern Catholic District School Board receive the Manager of Plant's Report.

**CARRIED**

**G.4.2 Surplus Property**

**Motion**

MOVED BY: R. MacInnis  
SECONDED BY: S. Malciw

**Resolution 11-48**

BE IT RESOLVED THAT the Northeastern Catholic District School Board inform District School Board Ontario North East of our intent with regard to the surplus buildings/properties, as presented by the Manager of Plant.

**CARRIED**

**G.4.3 Architectural Services**

**Motion**

MOVED BY: R. MacInnis  
SECONDED BY: E. King

**Resolution 11-49**

BE IT RESOLVED THAT the Northeastern Catholic District School Board award the contract for Architectural Services to TBK Architects for a period of three (3) years.

**CARRIED**

**G.5 Technology - Glen Nakashoji**

**G.5.1 Report - Nil**

**G. PRESENTATIONS AND REPORTS - continued**

**G.6 Business and Finance - Mary-Lou Pollon**

**G.6.1 Report**

**Motion**

MOVED BY: D. Lincez

**Resolution 11-50**

SECONDED BY: E. King

BE IT RESOLVED THAT the Northeastern Catholic District School Board receive the Manager of Financial Service's Report.

**CARRIED**

**G.6.2 Cheque Register, Payroll and Monthly Expenditures  
- for the month of February 2011**

**Motion**

MOVED BY: R. MacInnis

**Resolution 11-51**

SECONDED BY: C. Landers

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the disbursements in the amount of eight hundred sixty-five thousand five hundred sixty-three dollars and twenty-two cents (\$865,563.22) in reference to the cheque register for the month of February 2011.

**CARRIED**

**Motion**

MOVED BY: R. MacInnis

**Resolution 11-52**

SECONDED BY: S. Malciw

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the expenditures in the amount of one million four hundred ninety-one thousand eight hundred and twenty-one dollars and twenty-seven cents (\$1,491,821.27) in reference to the disbursements and payroll for the month of February 2011. Trustees Lincez, Landers and King abstained.

**CARRIED**

**G.7 Student Trustee - Kara Marks**

Kara highlighted events at O'Gorman High such as senior boys basketball, March madness week and Ash Wednesday.

**G. PRESENTATIONS AND REPORTS - continued**

**G.8 SEAC - Minutes of January 19, 2011 attached**

**G.9 OCSTA Board of Directors - Colleen Landers**

Colleen highlighted some upcoming events such as the new monthly communication packages, AGM (discuss resolutions at April meeting) and new by-laws.

**G.10 Director of Education**

**G.10.1 Report**

**Motion**

MOVED BY: R. MacInnis

**Resolution 11-53**

SECONDED BY: E. King

BE IT RESOLVED THAT the Northeastern Catholic District School Board receive the Director of Education's Report.

**CARRIED**

**G.11 Community Relations**

Andrew Marks gave a verbal report highlighting events that took place in the schools.

**H. COMMITTEE OF THE WHOLE**

**Motion**

MOVED BY: S. Malciw

**Resolution 11-54**

SECONDED BY: C. Landers

BE IT RESOLVED THAT the Northeastern Catholic District School Board accept the report of the Committee of the Whole Board and all recommendations contained therein.

**CARRIED**

**I. UNFINISHED BUSINESS - Nil**

**J. CORRESPONDENCE**

Three requests for funds were received from the following and approved:

OHS Foundation for Catholic Youth Weekend - \$750.00

KidSport - \$250.00

OHS Auction Dinner - Trustee Table - \$375

K. NEW BUSINESS - Nil

L. INFORMATION - Nil

M. FUTURE MEETINGS

**Regular Board Meeting - Wednesday, April 20, 2011 at 5:30 p.m.  
OCSTA Annual General Meeting - April 27<sup>th</sup> to May 1<sup>st</sup> in Toronto  
Trustee Retreat - June 17<sup>th</sup> & 18<sup>th</sup>.**

N. ADJOURNMENT

**Motion**

MOVED BY: E. King

**Resolution 11-55**

BE IT RESOLVED THAT the Northeastern Catholic District School Board adjourn the meeting at 3:25 p.m.

**CARRIED**

**Question and answer period for guests attending the meeting**

**NOTE: THIS VERSION IS THE OFFICIAL TEXT OF THE  
NORTHEASTERN CATHOLIC DISTRICT SCHOOL BOARD  
(N.C.D.S.B.)**

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Chair of the Board

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Secretary-Treasurer