

Northeastern Catholic District School Board

Minutes of the Inaugural Public Board Meeting held on Saturday, December 15, 2007 at the Catholic Education Centre in Timmins at 9:00 a.m.

PRESENT:

Trustees: Rick Brassard
Peter Del Guidice
Martin Drainville
Elizabeth King
Colleen Landers
Denis Lincez
Steve Malciw
Fred Salvador

Administration: Paul Toffanello, Director of Education
Luigina Malciw, Manager of Financial Services
Mary-Lou Pollon, Manager of Financial Services
Bob Landry, Manager of Plant
Melanie Bidal-Mainville, Human Resources Generalist

Regrets: Karen Rowe, Superintendent of Education

Staff: Janice Viskovich, Executive Assistant and Recorder

Student Trustee: Taylor Columbus

Guest: Angelo Anselmo
Louis Clausi, O.E.C.T.A.

A. CALL TO ORDER

Director of Education, Paul Toffanello, welcomed everyone and called the meeting to order.

B. ROLL CALL

Motion

MOVED BY: C. Landers
SECONDED BY: R. Brassard

Resolution 07-266

BE IT RESOLVED THAT the Northeastern Catholic District School Board receive the following declarations of absence and excuse the following trustees and administrative personnel from attending this meeting: Karen Rowe, Superintendent of Education.

CARRIED

C. PROCESS AND PROCEDURES FOR CONDUCT OF MEETING

Package was distributed to all trustees to peruse.

D. NOMINATION OF SCRUTINEERS

It was indicated that Bob Landry, Manager of Plant be named Chief Scrutineer and Melanie Bidal-Mainville be named Scrutineer, should the need arise.

E. ELECTION OF CHAIR

Paul Toffanello, Director of Education, opened the nomination process.

1st Call for Nominations

Martin Drainville nominated Rick Brassard.

2nd Call for Nominations - Nil

3rd Call for Nominations - Nil

Paul Toffanello, Director of Education, declared the nominations closed and declared Rick Brassard Chair of the Board for the period from December, 2007 to December, 2008.

Motion

Resolution 07-267

MOVED BY: C. Landers

SECONDED BY: E. King

BE IT RESOLVED THAT the Northeastern Catholic District School Board appoint Rick Brassard as Chair of the Board for the period from December, 2007 to December, 2008.

CARRIED

F. ELECTION OF VICE-CHAIR

Paul Toffanello, Director of Education, opened the nomination process.

1st Call for Nominations

Elizabeth King nominated Colleen Landers.

Peter Del Guidice nominated Fred Salvador.

2nd Call for Nominations - Nil

3rd Call for Nominations - Nil

Paul Toffanello, Director of Education, declared the nominations closed and an election of vice-chair took place.

F. ELECTION OF VICE-CHAIR - continued

Motion

Resolution 07-268

MOVED BY: D. Lincez
SECONDED BY: F. Salvador

BE IT RESOLVED THAT the Northeastern Catholic District School Board elect Colleen Landers as Vice-Chair of the Board for the period from December, 2007 to December, 2008.

CARRIED

G. APPROVAL OF MINUTES

Motion

Resolution 07-269

MOVED BY: S. Malciw
SECONDED BY: D. Lincez

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the following minutes as presented:

-Public Board Meeting, held November 24, 2007.

CARRIED

H. PRESENTATIONS AND REPORTS

H.1 Policy

H.1.1 Progressive Discipline

Motion

Resolution 07-270

MOVED BY: F. Salvador
SECONDED BY: M. Drainville

BE IT RESOLVED THAT the Northeastern Catholic District School Board adopt the Board Policy "*Progressive Discipline*" as amended at first reading.

CARRIED

H. PRESENTATIONS AND REPORTS - continued

H.1 Policy - continued

H.1.2 Bullying Prevention

Motion

Resolution 07-271

MOVED BY: E. King
SECONDED BY: D. Lincez

BE IT RESOLVED THAT the Northeastern Catholic District School Board adopt the Board Policy "*Bullying Prevention*" as amended at first reading.

CARRIED

H.1.3 Safe Schools

Motion

Resolution 07-272

MOVED BY: C. Landers
SECONDED BY: E. King

BE IT RESOLVED THAT the Northeastern Catholic District School Board adopt the Board Policy "*Safe Schools*" as amended at first reading.

CARRIED

H.2 Program - Karen Rowe - Nil

H.3 Personnel - Melanie Bidal-Mainville

H.3.1 Report

Motion

Resolution 07-273

MOVED BY: P. Del Guidice
SECONDED BY: M. Drainville

BE IT RESOLVED THAT the Northeastern Catholic District School Board receive the Human Resources Generalist's Report.

CARRIED

H. PRESENTATIONS AND REPORTS - continued

H.3 Personnel - Melanie Bidal-Mainville - continued

H.3.2 Hiring

Motion

Resolution 07-274

MOVED BY: P. Del Guidice

SECONDED BY: S. Malciw

BE IT RESOLVED THAT the Northeastern Catholic District School Board hire Thomas Hudon as a teacher on a full-time basis, at the elementary panel, effective November 30, 2007 in accordance with the terms and conditions of the Collective Agreement with OECTA Northeastern Unit.

CARRIED

Motion

Resolution 07-275

MOVED BY: D. Lincez

SECONDED BY: P. Del Guidice

BE IT RESOLVED THAT the Northeastern Catholic District School Board hire Roberta Potvin as a teacher on a half-time basis, at the elementary panel, effective December 17, 2007, in accordance with the terms and conditions of the Collective Agreement with OECTA Northeastern Unit.

CARRIED

Motion

Resolution 07-276

MOVED BY: P. Del Guidice

SECONDED BY: M. Drainville

BE IT RESOLVED THAT the Northeastern Catholic District School Board hire Anna Turners as a teacher on a half-time basis effective December 17, 2007, in accordance with the terms and conditions in the Collective Agreement with OECTA Northeastern Unit.

CARRIED

H. PRESENTATIONS AND REPORTS - continued

H.3 Personnel - Melanie Bidal-Mainville- continued

H.3.3 Leave of Absence

Motion

Resolution 07-277

MOVED BY: M. Drainville

SECONDED BY: F. Salvador

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve an unpaid leave of absence for Lise Raymond Legault effective January 14, 2008 until the end of the school year.

CARRIED

H.3.4 Retirements/Resignations

Motion

Resolution 07-278

MOVED BY: F. Salvador

SECONDED BY: D. Lincez

BE IT RESOLVED THAT the Northeastern Catholic District School accept, with regret, the resignation of Ray St. Cartier, effective December 20, 2007.

CARRIED

Motion

Resolution 07-279

MOVED BY: P. Del Guidice

SECONDED BY: M. Drainville

BE IT RESOLVED THAT the Northeastern Catholic District School accept, with regret, the retirement of Luigina Malciw, effective April 30, 2007.

CARRIED

H.4 Property - Bob Landry

Motion

Resolution 07-280

MOVED BY: E. King

SECONDED BY: P. Del Guidice

BE IT RESOLVED THAT the Northeastern Catholic District School receive the Manager of Plant's Report.

CARRIED

H. PRESENTATIONS AND REPORTS - continued

H.5 Business and Finance - Mary-Lou Pollon

H.5.1 Report

Motion

Resolution 07-281

MOVED BY: E. King
SECONDED BY: C. Landers

BE IT RESOLVED THAT the Northeastern Catholic District School Board receive the Manager of Financial Services' Report.

CARRIED

**H.5.2 Cheque Register, Payroll and Monthly Expenditures
- for the month of November 2007**

Motion

Resolution 07-282

MOVED BY: P. Del Guidice
SECONDED BY: F. Salvador

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the disbursements in the amount of two million two hundred and five thousand seven hundred and seven dollars and forty-three cents (\$2,205,707.43) in reference to the cheque register for the month of November 2007.

CARRIED

Motion

Resolution 07-283

MOVED BY: D. Lincez
SECONDED BY: P. Del Guidice

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the expenditures in the amount of four million three hundred and thirty-three thousand eight hundred ninety eight dollars and seventy nine cents (\$4,333,898.79) in reference to the disbursements and payroll for the month of November 2007.

CARRIED

H. PRESENTATIONS AND REPORTS - continued

H.5 Business and Finance - Mary-Lou Pollon - continued

H.5.3 Bank Account Signatures

Motion

Resolution 07-284

MOVED BY: S. Malciw
SECONDED BY: F. Salvador

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the bank account signatures via computerized signature, effective December 15, 2007, consisting of two of the following: Chair of the Board, Vice-Chair of the Board, Paul Toffanello, Director of Education, and Mary-Lou Pollon, Manager of Financial Services.

CARRIED

H.5.4 Line of Credit

Motion

Resolution 07-285

MOVED BY: P. Del Guidice
SECONDED BY: C. Landers

BE IT RESOLVED THAT the Northeastern Catholic District School Board establish a line of credit at the Royal Bank of Canada in the amount of three million dollars (\$3,000,000).

CARRIED

H.5.5 Budget Deficit or Surplus

Motion

Resolution 07-286

MOVED BY: C. Landers
SECONDED BY: D. Lincez

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve that any budget deficit or surplus be taken from or transferred to appropriate reserve funds.

CARRIED

H. PRESENTATIONS AND REPORTS - continued

H.5 Business and Finance - Mary-Lou Pollon - continued

H.5.6 Financial 2006-2007

Motion

Resolution 07-287

MOVED BY: P. Del Guidice

SECONDED BY: C. Landers

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the Financials for 2006-2007 as presented to the Audit Committee.

CARRIED

H.5.7 Trustee Honorarium Annual Calculation

Motion

Resolution 07-288

MOVED BY: S. Malciw

SECONDED BY: C. Landers

BE IT RESOLVED THAT the Northeastern Catholic District School Board adjust the Trustee Honorarium according to Regulation 357/06 "*Honorarium for Board Members*".

CARRIED

H.5.8 Trustee Group Accident Insurance

Motion

Resolution 07-289

MOVED BY: P. Del Guidice

SECONDED BY: F. Salvador

BE IT RESOLVED THAT the Northeastern Catholic District School Board receive coverage for Trustees' Insurance from the following insurance company: OSBIE, effective January 1, 2008.

CARRIED

H.6 Student Trustee - Taylor Columbus

Taylor highlighted the activities taking place at O'Gorman High School.

I. Director of Education's Report - Paul Toffanello

Motion

Resolution 07-290

MOVED BY: F. Salvador
SECONDED BY: M. Drainville

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the educational excursion on January 16 to 17, 2008 to Elk Lake Resource Centre for student of English Catholic Central School.

CARRIED

J. COMMITTEE OF THE WHOLE

Motion

Resolution 07-291

MOVED BY: F. Salvador
SECONDED BY: C. Landers

BE IT RESOLVED THAT the Northeastern Catholic District School Board accept the report of the Committee of the Whole Board and all the recommendations contained therein.

CARRIED

K. NEW BUSINESS

K.1 Board Committee Structure

Motion

Resolution 07-292

MOVED BY: D. Lincez
SECONDED BY: M. Drainville

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the 2008 Committee Structure as presented.

CARRIED

L. FUTURE MEETINGS

Next Regular Board Meeting - Saturday, January 26, 2008 at 10:00 a.m.

M. ADJOURNMENT

Motion

Resolution 07-293

MOVED BY: P. Del Guidice

BE IT RESOLVED THAT the Northeastern Catholic District School Board adjourn the meeting at 11:30 a.m.

CARRIED

Question and answer period for guests attending the meeting

**NOTE: THIS VERSION IS THE OFFICIAL TEXT OF THE
NORTHEASTERN CATHOLIC DISTRICT SCHOOL BOARD
(N.C.D.S.B.)**

Chair of the Board

Secretary-Treasurer