

Northeastern Catholic District School Board

INAUGURAL PUBLIC MEETING

Friday, December 13, 2013

4:00 p.m.

Catholic Education Centre

101 Spruce Street North

Timmins, Ontario

A g e n d a

- A. **PRAYER SERVICE** – Prayer Service, Michael Buhler
- B. **CALL TO ORDER** - Glenn Sheculski, Secretary of the Board
- C. **ROLL CALL**

Be It Resolved that the Northeastern Catholic District School Board receive the following declarations of absence and excuse the following trustees and administrative personnel from attending this meeting:

- D. **PROCEDURAL BY-LAWS** – Included in board book
- E. **NOMINATION OF SCRUTINEERS**
- F. **ELECTION OF CHAIR**

Be It Resolved that the Northeastern Catholic District School Board appoint _____ as Chairperson for the period from December 2013 to December 2014.

G. ELECTION OF VICE-CHAIR

Be It Resolved that the Northeastern Catholic District School Board appoint _____ as Vice-Chairperson for the period from December 2013 to December 2014.

☛ PLEASE PROCEED TO IN-CAMERA AGENDA

H. APPROVAL OF MINUTES

Be It Resolved that the Northeastern Catholic District School Board approve the following minutes as presented:

Public Board Meeting held on November 23, 2013

I. PRESENTATIONS AND REPORTS

I.1 Policies - Nil

I.2 Program – Tricia Stefanic Weltz – Nil

Program - Ron St. Louis - Nil

I.3 Personnel - Melanie Bidal-Mainville

I.3.1 Report

Be It Resolved that the Northeastern Catholic District School Board receive the Manager of Human Resources' Report.

I.3.2 Retirements/Resignations

Be It Resolved that the Northeastern Catholic District School Board accept, with regret, the retirement of Madeline Blundon, Teacher, effective January 31, 2014 in accordance with the terms and conditions of the collective agreement with OECTA (Moosonee Unit).

Be It Resolved that the Northeastern Catholic District School Board accept, with regret, the resignation of Susan Fortin, Teacher, effective November 1, 2013 in accordance with the terms and conditions of the collective agreement with OECTA Northeastern Unit.

I. PRESENTATIONS AND REPORTS – continued

I.3 Personnel - Melanie Bidal-Mainville - continued

I.3.2 Retirements/Resignations – continued

Be It Resolved that the Northeastern Catholic District School Board accept, with regret, the retirement of Christine Bergeron, Teacher, effective January 31, 2014 in accordance with the terms and conditions of the collective agreement with OECTA Northeastern Unit.

Be It Resolved that the Northeastern Catholic District School Board accept, with regret, the retirement of Muriel Parent, Teacher, effective January 31, 2014 in accordance with the terms and conditions of the collective agreement with OECTA (Moosonee Unit).

Be It Resolved that the Northeastern Catholic District School Board accept, with regret, the retirement of Monty Kirkpatrick, Teacher, effective January 31, 2014 in accordance with the terms and conditions of the collective agreement with OECTA Northeastern Unit.

Be It Resolved that the Northeastern Catholic District School Board accept, with regret, the retirement of Linda Wesley, Educational Assistant, effective January 6, 2014 in accordance with the terms and conditions of the collective agreement with CUPE Local 4681.

I.4 Property - Bob Landry

I.4.1 Report - Nil

I.5 Information Technology – Glen Nakashoji

I.5.1 Report – Nil

I. PRESENTATIONS AND REPORTS – continued

I.6 Business and Finance - Mary-Lou Pollon

I.6.1 Report

Be It Resolved that the Northeastern Catholic District School Board receive the Manager of Financial Services' Report.

**I.6.2 Cheque Register, Payroll and Monthly Expenditures
- for the month of November 2013**

Be It Resolved that the Northeastern Catholic District School Board approve the disbursements in the amount of one million four hundred fifty-nine thousand five hundred forty-three dollars and twenty-two cents (\$1,459,543.22) in reference to the cheque register for the month of November 2013.

Be It Resolved that the Northeastern Catholic District School Board approve the expenditures in the amount of one million five hundred eighty-one thousand two hundred and twenty dollars and thirteen cents (\$1,581,220.13) in reference to the disbursements and payroll for the month of November 2013.

I.6.3 Bank Account Signatures

Be It Resolved that the Northeastern Catholic District School Board approve the bank account computerized signatures, effective December 13, 2013, consisting of two of the following: Chair of the Board or Vice-Chair of the Board together with Glenn Sheculski, Director of Education or Mary-Lou Pollon, Manager of Financial Services.

I.6.4 Line of Credit

Be It Resolved that the Northeastern Catholic District School Board establish a line of credit at the Royal Bank of Canada in the amount of three million dollars (\$3,000,000).

I.6.5 Regulation 361/10 – Audit Report to Ministry of Education

Be It Resolved that the Northeastern Catholic District School Board accept the Audit Committee Annual Report as presented by the Chair of the Audit Committee to be forwarded to the Ministry of Education.

I. PRESENTATIONS AND REPORTS – continued

I.6 Business and Finance - Mary-Lou Pollon

1.6.6 Transfer Payment Annual Reconciliation-ISNC

Be It Resolved that the Northeastern Catholic District School Board accept the Transfer Payment Reconciliation Report – ISNC to August 31, 2013 as presented.

1.6.7 Revised Estimates 2013-14

Be It Resolved that the Northeastern Catholic District School Board approve the revised budget estimates for the 2013-2014 year in the amount of _____ including salaries and benefits.

Be It Resolved that the Northeastern Catholic District School Board approve the revised budget estimates for all expenditures excluding salaries and benefits for the 2013-2014 year in the amount of _____.

1.7 Student Trustee – Michaela Pollon

J. SEAC – Nil

K. Director of Education’s Report – Nil

L. COMMITTEE OF THE WHOLE

It Resolved that the Northeastern Catholic District School Board accept the report of the Committee of the Whole Board and all recommendations contained therein.

M. NEW BUSINESS

M.1 Board Committee Structure 2014

Be It Resolved that the Northeastern Catholic District School Board approve the Board Committee Structure for 2014, as presented.

N. FUTURE MEETINGS

N.1 Board Meeting Schedule 2014

Be It Resolved that the Northeastern Catholic District School Board approve the Meeting Schedule for 2014, as presented.

N. FUTURE MEETINGS - continued

N.1.1 Policy Meeting Schedule

Monday, January 20, 2014 at 4:30 p.m.

Monday, March 17, 2014 at 4:30 p.m.

Monday, May 12, 2014 at 4:30 p.m.

OCSTA Trustee Professional Development Seminar – International Plaza Hotel
January 17 & 18, 2014

L. ADJOURNMENT

Be It Resolved that the Northeastern Catholic District School Board adjourn the meeting
at _____ p.m.

QUESTION PERIOD

Questions pertaining to items identified on the agenda.