

# Northeastern Catholic District School Board

## INAUGURAL PUBLIC MEETING

Saturday, December 17, 2005  
Catholic Education Centre  
101 Spruce Street North  
Timmins, Ontario

### A g e n d a

A. CALL TO ORDER

A.1 Opening Prayer

B. ROLL CALL

*Be It Resolved that* the Northeastern Catholic District School Board receive the following declarations of absence and excuse the following trustees and administrative personnel from attending this meeting:

C. PROCESS AND PROCEDURES FOR CONDUCT OF MEETING

D. NOMINATION OF SCRUTINEERS

E. ELECTION OF CHAIR

*Be It Resolved that* the Northeastern Catholic District School Board appoint \_\_\_\_\_ as Chairperson for the period from December, 2005 to December, 2006.

F. ELECTION OF VICE-CHAIR

*Be It Resolved that* the Northeastern Catholic District School Board appoint \_\_\_\_\_ as Vice-Chairperson for the period from December, 2005 to December, 2006.

**G. DECLARATIONS OF PECUNIARY INTEREST**

**H. APPROVAL OF AGENDA**

*Be It Resolved that* the Northeastern Catholic District School Board adopt the agenda for the Public Board Meeting as presented/amended.

**I. APPROVAL OF MINUTES**

*Be It Resolved that* the Northeastern Catholic District School Board approve the following minutes as presented/amended:

- Public Board Meeting, held on November 26, 2005

**J. PRESENTATIONS AND REPORTS**

**J.1 Policy** - Nil

**J.2 Program**

**G.2.1 C.O.D.E. Special Education Project** - Claire Lamarre-Goyer

**J.3 Personnel** - Mike Resetar

**J.3.1 Report**

*Be It Resolved that* the Northeastern Catholic District School Board receive the Manager of Human Resources' Report.

**J.3.2 Hiring**

*Be It Resolved that* the Northeastern Catholic District School Board hire Julianne Stewart as a full-time teacher (1.0) at secondary panel, effective February 6, 2006, in accordance with the provisions of the Collective Agreement with OECTA Northeastern Unit.

*Be It Resolved that* the Northeastern Catholic District School Board hire David Vaillancourt as a full-time teacher (1.0) at secondary panel, effective February 6, 2006, in accordance with the provisions of the Collective Agreement with OECTA Northeastern Unit.

**J. PRESENTATIONS AND REPORTS - continued**

**J.3 Personnel - Mike Resetar - continued**

**J.3.2 Hiring - continued**

*Be It Resolved that* the Northeastern Catholic District School Board hire Sharon Boisvenue as a Custodian on a part time basis (10 hours per week), effective December 19, 2005, in accordance with the provisions of the Collective Agreement with CUPE Local 4681.

*Be It Resolved that* the Northeastern Catholic District School Board hire Wendy Turcott-Kenney as an Educational Assistant on a full-time basis (1.0) effective December 19, 2005, in accordance with the provisions of the Collective Agreement with CUPE Local 4681.

*Be It Resolved that* the Northeastern Catholic District School Board hire Stacey Levesque as an Educational Assistant on a part-time basis (0.5) effective December 19, 2005, in accordance with the provisions of the Collective Agreement with CUPE Local 4681.

**J.3.3 Communications Officer Contract - MISA Additional Duties**

*Be It Resolved that* the Northeastern Catholic District School Board approve the Communication Officer's contract as presented by the Manager of Human Resources.

**J.4 Property - Bob Landry**

**J.4.1 Report**

*Be It Resolved that* the Northeastern Catholic District School Board receive the Manager of Plant's Report.

**J.4.2 O.I.C.S. Tender**

*Be It Resolved that* the Northeastern Catholic District School Board award the contract to \_\_\_\_\_ in the amount of \_\_\_\_\_ regarding the addition to O'Gorman Intermediate Catholic School.

**J. PRESENTATIONS AND REPORTS - continued**

**J.5 Business and Finance - Luigina Malciw**

**J.5.1 Report**

*Be It Resolved that* the Northeastern Catholic District School Board receive the Manager of Financial Services' Report.

**J.5.2 Cheque Register, Payroll and Monthly Expenditures - for the month of November 2005**

*Be It Resolved that* the Northeastern Catholic District School Board approve the expenditures in the amount of one million nine hundred and fourteen thousand three hundred and thirty six dollars and sixteen cents (\$1,914,336.16) in reference to the cheque register for the month of November 2005.

*Be It Resolved that* the Northeastern Catholic District School Board approve the expenditures in the amount of three million seven hundred and nine thousand nine hundred and forty seven dollars and fifty eight cents (\$3,709,947.58) in reference to the disbursements and payroll for the month of November 2005.

**J.5.3 Bank Account Signatures**

*Be It Resolved that* the Northeastern Catholic District School Board approve the bank account signatures via computerized signature, effective December 17, 2005 consisting of two of the following: Chair of the Board, Vice-Chair of the Board, Paul Toffanello, Director of Education, and Luigina Malciw, Manager of Financial Services.

**J.5.4 Line of Credit**

*Be It Resolved that* the Northeastern Catholic District School Board establish a line of credit at the Royal Bank of Canada in the amount of three million dollars (\$3,000,000).

**J.5.5 Budget Deficit or Surplus**

*Be It Resolved that* the Northeastern Catholic District School Board approve that any budget deficit or surplus be taken from or transferred to appropriate reserve funds.

**J. PRESENTATIONS AND REPORTS - continued**

**J.5 Business and Finance - Luigina Malciw - continued**

**J.5.6 Financials 2004-2005**

*Be It Resolved that* the Northeastern Catholic District School Board approve the 2004-2005 Financials as presented.

**J.5.7 Revised Estimates - 2005-2006**

*Be It Resolved that* the Northeastern Catholic District School Board approve the revised estimates for 2005-2006 as presented.

**J.6 Director's Report - Paul Toffanello**

**J.6.1 Report**

*Be It Resolved that* the Northeastern Catholic District School Board receive the Director of Education's Report as presented.

**K. COMMITTEE OF THE WHOLE**

*Be It Resolved that* the Northeastern Catholic District School Board accept the report of the Committee of Whole Board and all recommendations contained therein.

**L. DIRECTOR'S ANNUAL REPORT 2005 - Paul Toffanello**

*Be It Resolved that* the Northeastern Catholic District School Board receive the Director's Annual Report 2005, as presented.

**M. NEW BUSINESS**

**M.1 Trustee Resignation**

*Be It Resolved that* the Northeastern Catholic District School Board accept, with regret, the resignation of Brenda Hevenor, Trustee, effective December 17, 2005 declaring the office vacant.

**M.2 Board Committee Structure**

*Be It Resolved that* the Northeastern Catholic District School Board approve the 2006 Committee Structure, as presented.

**N. FUTURE MEETINGS**

**N.1 Board Meetings Schedule 2006**

*Be It Resolved that* the Northeastern Catholic District School Board approve the Board Meetings Schedule 2006, as presented.

OCSTADirectors, Chairs and Vice Chairs Seminar, Doubletree International Hotel, Toronto, January 13 to 14, 2006.

**O. ADJOURNMENT**

*Be It Resolved that* the Northeastern Catholic District School Board adjourn the meeting at \_\_\_\_\_ p.m.

**QUESTION PERIOD**

**Questions pertaining to items identified on the agenda.**